



17. CHILDREN OF STAFF POLICY

Forest Row Community Pre-School permit staff children to attend the setting. They must be registered with the setting in the same way as all other children.

Staff are able to access discounts for their own children only. Discounts are not applied during any funded hours & any funded hours must be applied at this setting first. Discounts are operated on a sliding scale with more offered to support staff in attending shifts with low staff numbers.

Staff members must not be assigned as the Key Person for their own child/children.

Forest Row Community Pre-School reserves the right to withdraw the place of a staff member's child, if their attendance begins to have a negative affect on the day- to-day operations of the setting. This decision would be made after the Manager (if it were not their child) and committee reviewed the situation carefully.

If a staff member has a sick child and is unable to attend work then they must notify the Manager as early as possible, by telephone, but no later than 7.00am that day, so that alternative cover can be arranged. Texts, emails and answerphone messages are unacceptable.

Staff's children must abide by the boundaries by the setting in the same way as all other children and must not be given preferential treatment.

Updated	Reviewed	Next Review
April 2016		April 2017
	September 2017	September 2018
	September 2018	September 2019

Chair of the Committee's signature:

Supervisor's signature:

Deputy's signature:

Date: