



**23. GUIDELINES FOR ALCOHOL/OTHER SUBSTANCES RESTRICTIONS
POLICY**

Members of staff must not be under the influence of alcohol or any other substance which may affect their ability to care for children. Failure to comply with this policy will result in the disciplinary procedure being followed in respect of that staff member.

Any staff member taking medication which they believe may affect their ability to care for the children must seek medical advice and only work directly with children if that advice is that the medication is unlikely to impair their ability to look after children.

The Pre-School operates a strict non-smoking policy in all areas within building, garden and immediate surrounding areas, which ensures that the children are in a smoke-free environment.

Date Prepared	Reviewed	Next Review
	December 2015	December 2016
	May 2016	May 2017
	October 2017	October 2018

Chair of the Committee's signature:

Supervisor's signature:

Deputy's signature:

Date: